

Masters Swimming Manitoba **BOARD OF DIRECTORS MEETING**
Location: Ben Van den Bosch's 1437 Somerville
Sept. 15, 2005

A. CALL TO ORDER

The meeting was called to order by the chair, Boulding, at 7:00 pm CT

Motion B5:05:01 (?) That this be a regular board meeting.

Attendance:

Paul Boulding	Selkirk	Ben Van den Bosch	MMAC
Glenn Davis	MMAC	Terry Kulchycki	Mid Can
Bob Groff	Mid Can	Leslie Clark	Assiniboine
Cay Kerr	Winnipeg Masters	Ruth Horne	MMAC
Karen Williams	Steinbach		
Ron Fay	Brandon	Cannot Attend	

B. INTRODUCTIONS/WELCOME

C. ADOPTION OF AGENDA

1. **Confirm our calendar of events:**
 - a. **Stroke Clinic by Marlins**
 - b. **Pop Sidwel meet Nov Meet package is available**
 - c. **AGM with the meet**
 - d. **Jan ? Kenora Bob has dates**
 - e. **Feb Pentathlon Cay Kerr**
 - f. **Hawaii Training Camp MMAC**
 - g. **?Saskatchewan's Provincials**
 - h. **April Minneapolis State Championships**
 - i. **April Manitoba Provincial Championships**
 - j. **May Nationals Calgary or Toronto**
 - k. **August World Championships Stanford California**
2. **Is pool time booked and have sanctions been applied and received for meets?**
3. **Discuss Hawaii, Time, Cost, Availability, purpose Glenn Davis or Ben?**
4. **Marlins confirm stroke clinics do we want to promote them?**
5. **Board positions to fill: Secretary and Vice President. Any Volunteers?**
6. **Search committee for positions that are ending in Nov 2005.**
7. **Reports: Treasurer, Ruth Horne Masters Rep to Swim MB board, Club reports: Assiniboine, Mid Can, MMAC, Selkirk Dolphins, Winnipeg Masters.**
8. **Presidents report: National report Attached**
9. **2007 Nationals Committee: Volunteers**

Any changes to the agenda **Motion B5:05:02** (?) To adopt the agenda as amended.

D. READING & APPROVAL OF MINUTES

Motion B5:05:04 () To approve the minutes of June 20, 2005 as published.

E. AGENDA ITEMS: SEE ABOVE

F. NEXT MEETINGS

Calendar: Oct. ?day Sat morning 9 am MMAC workout

Nov Pop Sidwell, Jan, Feb, Mar,(maybe early April) May and June.

H. OTHER BUSINESS

I. ADJOURNMENT

Motion B5:05:09 () 7 pm Agenda

- A. Call to order.
- B. Introductions/Welcome

Minutes

Hello Board members and others,

I have started to fill in the agenda and information to support it. You can add your information or questions etc.

1. Would MSM like to form a committee focusing on marketing to recruit new members for small clubs?

- Should MSM financially support ie printing of brochures, newspaper ads etc? If yes how much? \$1000, \$500

2. Up date on the calendar if each club can confirm that their meet dates are firm, booked and applied for a sanction or deadline to complete the sanction application.

3. Outstanding issues, items from last meeting. Ben if you can bring the signing forms to the meeting or lets change banks.

4. Location, time and date for Dec meeting.

5. Provincials committee: Who?? Does Scott, Denis and Sharon want to continue as in the past? Glenn or Ben can you ask them or would you like me to.

6. Report from the Nationals 2007 committee? Nothing to report yet. We will be meeting in Nov that will be finalized.

7. Vacancies on the board, how to fill them?

8. Hud Stewart award given out by MSC at Nationals, deadline I think is Dec 31, need someone to research and then have nominations to submit a person and their bio. ?Jary Timmerman, Cay Kerr, they are looking for long time people that have helped with alot of different things not just been a good swimmer. Cay would fit this profile really well!!! Jack agreed to sit on the committee.

9. Club reports. ASC, Mid Can, MMAC, Selkirk, Steinbach

10. SNC/Ruth Horne reports.

11. Treasurer, correspondence with MSC. Current fees

12. President, Million meter, By law changes, Nov Meeting, Nationals 2006 email from Marj. Worlds, 2. New By laws for MSC and how they will impact each club, swimmer and province.

There might be a possibility of a swim and snow skiing trip to Utah. One of MMAC members is currently living in Utah and is looking into the possibility. Anyone interested please send me an email. Paul swim4life@highspeedcrow.ca This is what Masters is about fun in the sun!!!! Also are any members in need of up grading any certificates: CPR, First AID, Bronze Cross, National Life Guard

Is anyone interested in SCUBA lessons and certification.

November 19th	AGM	Mid Can	7:00 pm
December 10	Swim/Board	Pan Am	7:00–8:30 9 am 11am

The new by laws will be attached: synopsis is that MSC will move to an elected board and also have provincial representatives that sit in a committee called the council of provinces. The clubs elect a representative to carry their votes. Votes are 1 for every 50 swimmers.

Bob Groff asked-

Do you have any info on how the new MSC organisation fits into SNC

The short answer is that our relationship with MSC has not changed. I hope that the following information can answer your question. If you go to the existing by laws then look at the minutes of the Special Members meeting Sept 25 2005 the changes to MSC will change MSC. All of the bylaws are flexible and can be changed if the board or members want them to. Do you have any specific reason for the question or is it in reference to my agenda item?

the current bylaws state: <http://www.mastersswimmingcanada.ca/bylaws.htm#A1>

BY-LAW NO. 1(recitals)W H E R E A S the Corporation is the only authority specifically governing Masters Swimming in Canada.

A N D W H E R E A S the Corporation is a member of Swimming/Natation Canada which is, in turn, a member of the Aquatic Federation of Canada which is, in turn, a member of FINA;

A N D W H E R E A S the Corporation shall at all times govern itself in accordance with the rules of Swimming/Natation Canada;

the new bylaws state: It was agreed that the **first recital**, “The corporation is the only authority specifically governing Masters Swimming in Canada remain unchanged.

The **Amendment** now reads: "To be inserted as a second recital, "The Corporation is a member of Swimming/Natation Canada which is, in turn, a member of the Aquatic Federation of Canada which is, in turn, a member of FINA."

A vote was held on the *Motion to Amend S1:05:04* and it Carried unanimously.

I have copied the proposed "minutes" these should be passed this Sunday in an email meeting. The changes to the constitution/by laws reflect now that clubs will have a vote based on the number of swimmers that are registered in the club. Secondly the overall structure of MSC will be changed so that we have a board that will govern and represent MSC's needs that represent MS as a whole. While the provinces will have their individual representation in the council of provinces which will have two seats on the board.

MSC / MNC
SPECIAL GENERAL MEMBERS MEETING - Teleconference
September 25, 2005
MINUTES (draft)

MEMBERS

Chris Smith,	President		
Brent Schurman,	Prince Edward Island voting member		
Nigel Kemp,	Nova Scotia voting member	Lindsay Patten,	
	New Brunswick voting member		
Luc Hurtubise,	Quebec voting member	Norm McKee,	Ontario
	voting member		
Paul Boulding,	Manitoba voting member	Mark Sandilands,	
	Alberta voting member		
Korrie Miller,	Saskatchewan voting member	John Bell,	British
	Columbia voting member		

GUESTS – NON-VOTING

George Lyle,	Past President/legal advisor	Beth Whittall,
	Executive Secretary	

A. CALL TO ORDER

The meeting was called to order by the chair, Smith, at 7:33 pm EDT with all voting members of the corporation in attendance

Motion S1:05:01 (Norm McKee/Paul Boulding) That this teleconference meeting be a regular Special Generals Members Meeting. **Carried unanimously.**

B. INTRODUCTIONS/WELCOME

The chair welcomed the delegates

C. ADOPTION OF AGENDA

Motion S1:05:02 (Paul Boulding/Nigel Kemp) To adopt the agenda as published. **Carried unanimously.**

D. BY-LAWS – Sandilands

See draft # 10 as circulated by the By-laws Committee to the delegates on Sept. 20, 2005
Whereas the Board of Masters Swimming Canada after due consideration recommends to the Members of Masters Swimming Canada at the Special Members meeting duly called for the purpose of considering new bylaws of the Corporation the adoption of Draft no 10 of the proposed by-laws of the corporation.

Therefore:

1. On **Motion SI:05:03** made by Mark Sandilands duly seconded by Paul Boulding, Be it resolved that the draft No. 10 be enacted as the By-Laws of the Corporation to come into force on or before December 31st 2006.

It was agreed that the **first recital**, "The corporation is the only authority specifically governing Masters Swimming in Canada remain unchanged.

Motion to Amend SI:05:04 [John Bell/ Nigel Kemp] That a **second recital** be inserted:

The Corporation, for the purpose of competitive swimming by its members, is a member of Swimming/Natation Canada which is, in turn, a member of the Aquatic Federation of Canada which is, in turn, a member of FINA;

Motion to Amend the Amendment SI:05:05 (Mark Sandilands/Lindsay Patten) to delete the words "for the purpose of competitive swimming by its members." **Carried unanimously.**

The **Amendment** now reads: "To be inserted as a second recital, "The Corporation is a member of Swimming/Natation Canada which is, in turn, a member of the Aquatic Federation of Canada which is, in turn, a member of FINA."

A vote was held on the **Motion to Amend SI:05:04** and it **Carried unanimously.**

Article 3.07 (ii):

Motion to Amend SI:05:06 (Paul Boulding/Lindsay Patten) that Article 3.07 (ii) be amended to read,

On any question that requires a vote, a voting Member having less than 51 swimmers registered shall have 1 vote, voting Members having less than 101 swimmers but more than 50 swimmers registered shall have 2 votes, and thereafter, a voting Member shall receive 1 extra vote for every 50 swimmers registered.

Carried unanimously.

A vote was held on the main **Motion SI:05:03** made by Mark Sandilands duly seconded by Paul Boulding, Be it resolved that the draft No. 10 as amended be enacted as the By-Laws of the Corporation to come into force on or before December 31st 2006. **Carried**, two opposed (Luc Hurtibise, Korrie Miller).

2. On **Motion SI:05:07** made by Norm McKee duly seconded by Paul Boulding Be it Resolved that the Board in its sole discretion without further reference to the Members may submit the By-Laws to the Director of Corporations Canada, Industry Canada before December 31st 2006 so that the By-Laws take effect earlier than December 31st 2006. **Carried**, two opposed (Luc Hurtibise, Korrie Miller).

3. On **Motion SI:05:08** made by Brent Schurman duly seconded by Lindsay Patten, Be It Resolved that upon the new By-Laws taking effect the present By-Laws are hereby repealed. **Carried**, two opposed (Luc Hurtibise, Korrie Miller).

4. On **Motion SI:05:09** made by Lindsay Patten duly seconded by Brent Schurman , Be it resolved that should the new By-Laws, before they come into force in the opinion of the Board,

need to be amended such amendments are to be referred to a Special Members Meeting duly called for due consideration. **Carried** with one abstention (Luc Hurtibise).

5. On **Motion SI:05:10** made by Norm McKee duly seconded by Lindsay Patten Be it Resolved that upon the new By-Laws coming into force the present Board shall continue in office for the period between the By-Laws coming into force and the election of the new Board at the next Annual General Meeting. **Carried** with one abstention (Luc Hurtibise).
The members agreed to have an e-mail meeting of the members for the purpose of approving these minutes

E. ADJOURNMENT

Motion SI:05:11 (Sandilands) That the meeting be adjourned. **Carried unanimously**
The meeting was adjourned at 8:39: pm EDT.

Hello Jack,

Would you like to chair a committee of a couple of people and put together the application, present it to the board and then send it in?

One other quick thought would be that this committee would either sit for two years and or replace itself each year.

Again a very focused task, just one thing recognizing great achievements and contributions to masters swimming by Manitobans.

Again, If each representative emails their report then I will distribute them before the meeting. Then we can spend the meeting addressing tasks. We only have an hour.

Oct. 18,2005 7:00-8:00p.m.

St. James Centennial Pool -644 Parkdale Street – 986-6707

Located two blocks past Westwood Drive on Portage Ave. turn right at the Salisbury Restaurant on Parkdale –north one block – the pool is on your left. Park in the lot south of the pool and walk north to the pool entrance on either east or west side

MASTERS SWIMMING CANADA

AWARDS INFORMATION and NOMINATION FORM

MSC/MNC Hud Stewart Award

For Contribution to Canadian Masters Swimming

PROCEDURES

PURPOSE An organization such as Masters Swimming Canada depends on a vast number of volunteers to survive and flourish. Among these volunteers there are some who distinguish themselves through dedication, involvement, experience and commitment, by years of service, by significant contributions and by perpetuating the philosophy of Masters swimming.



KAY EASUN WINS THE 2005 HUD STEWART AWARD

Kay Eason wins the first Hud Stewart Award for her leadership in all aspects of swimming. [Details](#)

AWARD The contribution award shall be named the Hud Stewart Award in honor of the person who did the most to get Masters swimming started in Canada in 1973 and in it's organization in the 70's & 80's. [Details](#)

The award itself shall be housed at the Canadian Aquatic Hall of Fame in Winnipeg. Recipient's name plaques shall be added annually. Keeper awards will go to each recipient. [Details](#)

CRITERIA The award shall be given annually to the person who has contributed the most to further the objectives of Masters swimming in Canada. That individual shall have demonstrated exceptional dedication to the betterment of our sport. The individual may be a swimmer, coach, volunteer and/or administrator. There shall be one recipient per year, unless otherwise decided by the awards committee and approved by the Board of Directors.

SELECTION PROCESS Nominations shall be accepted from any registered member of MSC. All nominations listing the contributions that person has made to Masters swimming along with a short biography and shall be submitted on the Nomination Form which can be accessed below. This procedure process and form shall be posted on the MSC web site and included in the fall edition of *Waves/La Vague*. All nominations shall be received by the Awards Committee by January 15 of the year that the award is to be presented. The Awards Committee shall present their choice of the recipient for the year to the Board of Directors for approval no later than March 31.

PRESENTATION The award shall be presented by the president of MSC, or his delegate, at the "social" of the Canadian Championship. Proposed by the Awards Committee and approved by the Board Nov.7, 2004. Nominations now being accepted.

[Go to the Nomination Form, save or print it, mail it or email it to the contact on the form.](#)
[Return to Masters Swimming Canada's Information Page](#)

Nationals 2006 To MSC Board of Directors

I would like to ask that you please send out notification to the swimmers and clubs in your province that the 2006 Masters Swimming Canada National Championships will be held in Calgary.

If you send the notice out to the clubs then please ask them to forward out to their swimmers.

Information on the meet is as follows:

2006 Masters Swimming Canada National Championship

Date: May 19, to 22, 2006

Location: Calgary Alberta, Talisman Centre

Competition: Short Course

Hosts: Calgary Masters Swim Club in conjunction with the Calgary Cascade Swim Club

Further detailed information will be available later. Tentative plans include:

Stroke Clinics (Friday Morning and Tuesday after the meet) with 8 time Olympic Coach, Dave Johnson, Welcome reception, 4th Street Pub Crawl, MSC Annual Awards Banquet, MSC Annual General Meeting, Bus Trip to Banff the day following the meet

Suggestions for ways of notifying clubs and swimmers could be as follows:

- - electronically by forwarding this email to them
- - add to provincial masters competition calendar
- - put on provincial website if your provincial masters organization has one
- - put in hard copy newsletter if your provincial masters organization produces one.
- - Advise at the next provincial masters meeting.
- - Ask clubs to advise swimmers via their email distribution list and/or newsletter and website

Thanking you in advance for your cooperation Marj Walton Chair, MSC Championship Committee

Waves

Waves, we will not be publishing, waves as we have done in the past. We are in the process of developing a new web site, the idea will be to produce a newsletter, 4 times a year, one of the newsletters would be devoted to the nationals. To be sure we reach everyone we will mail a hard copy to all MSC clubs. Ok Folks,

Million Meter Challenge,

Please share this email with all swimmers registered and non-registered master swimmers. This isn't about petty personal egos anymore. This is now about *team* spirit and *team* bragging rights!

I have revamped the Million Metre Challenge home page and the path to glory isn't about personally swimming 5k workouts, it's about how many of your teammates you can get registered and entering their metres. Yes, it's true, big clubs will have an advantage, but only if they get a lot of their members signed up and participating. And, personal competitiveness aside, that's what this is really all about isn't it? So start getting your members signed up and entering their metres today, by tomorrow you could be left behind! <http://atlanticmasters.org/msc2/Million.jsp>

May the best team win!

Cheers, Lindsay
Fellow board members,

Now that we are moving to a club vote it is important that we get our clubs registered. I would like to suggest that each provincial representative take on responsibility for getting the clubs in their province registered. Quebec is an unusual case and I leave it up to Luc to decide if and how he wishes to proceed, certainly I would suggest delaying in QC until the translation of the web site is further along, much of which is scheduled for this week (actually scheduled for three weeks ago but the original translation person was unable to complete the work).

We have a database set up and there are three steps for you to take:

1) For each province we need an "Assistant National Registrar" who will be in charge of registering clubs in that province. If this won't be the board member then the board

member should identify and make arrangements with the appropriate person. In order to register clubs the assistant national registrar must be registered on the system. So far we have Nigel/NS, Lindsay/NB, Brent/PEI, Olenka McKee/ON, Paul/MB, Mark/AB registered. That leaves John/BC, Korrie/SK, Luc/QC, and Ed?/NL. **Action: Please register and/or establish someone in your province to do the job and get them to register, then let me know so I can assign appropriate system privileges.**

2) Add the clubs in your province to the list of clubs (<http://mymsc.ca/ClubList.jsp>). This is a matter of filling out a short form and can often be done using the club list on your provincial web site. Here is the information you need for each club:

Club name:

Short name (max 16 chars):

Club code:

City/town:

Province:

Club website:

Club info email:

Action: once I have set up your privileges fill out the form (<http://mymsc.ca/ClubForm2.jsp>) for each club.

3) Establish a primary contact at each club. This person will be MSC's contact who is authorized to speak for the club. I expect this will be the person who will eventually name the voting delegate(s). This person will also designate the club registrar, coaches and so forth. The primary contact for the club must register on the web site. This is likely to be the most time consuming part of the job as you need to contact the person and get them to register. Hopefully this will be an opportunity for you to make contact with each club and let them know about new developments at MSC (change to club vote, the new web site). The coaching committee would also like to construct a list of coaches (<http://mymsc.ca/CoachList.jsp>). To get on the coaches list the coach must be registered on the system. Again, getting the club contact and coach registered on the system should help tremendously in moving our programs forward and preparing for the changes ahead. Please take the opportunity to let the clubs know about the new Million Metre Challenge program and that they can start participating immediately. **Action: establish primary contact for each club and get them to register on the system.**

If you have any questions or comments please email me!

Thanks,

Lindsay

(wearing National Registrar and MyMSC.ca web site/database coordinator hats) Here

are my responses to this after 20 years with MSC as a swimmer, board member, and provincial board member.

Why have we changed. The short answer is the old system was not working.

It seemed to me that MSC got an awful lot of work done for a board that was not working. I hope the new organization can do as well.

I would like to ask each provincial representative to answer a few short questions to the best of their ability.

Old System:

The first problem with the old system:

Who do I the provincial delegate represent? The province or MSC? If you say both
Did not see any problem here. If the provincial board had issues that needed addressing at the national level the provincial rep was the person to bring the issues forward. His responsibilities were to the swimmers of the province, the provincial board, and then MSC. I would hope that in most cases there were not conflicts with what each group wanted to accomplish. But obviously there are a lot of different swimmers in each province with different concerns

Who will represent their province, their board's priorities and their swimmers needs?

I expect that there will continue to be a provincial rep. Without a rep why would swimmers in the province choose to financially support MSC

Who will represent Canada Internationally, who will balance the needs of one province vs another, who will be the common voice for masters swimmers when speaking to sponsors, governments, etc.?

This is simple MSC

Who did the work?

Mostly volunteers not directly on the board but part of committees doing assigned (chosen) Jobs (record keeping, information dissemination, rules, etc)

How was expenses balanced between provinces and MSC for meetings etc.?

In the past provincial boards have contributed to the expenses of provincial reps. A larger body will require more money if members don't represent the province why would a provincial body provide support?

How was revenues shared between provinces? (What revenues?) ie revenue from Waves, Nationals entries, Nationals sponsors, World Games support fees, branding of the National Name, loyalty points/bonuses/discounts from airlines and other companies across Canada?

National entries fees went those running the meet. In the past, 1997 the Manitoba Committee paid \$5 per swimmer to nationals. They got sponsor support from Nike arranged by MSC board committee who looked after sponsorship of Nationals. I don't know how well this has continued but in 1997 they did very well.

New System:

Who do I represent and how? The province or msc?

If they are voted in by the clubs they represent the clubs. This is quite a change from before.

What will the role of the provincial delegate be in the new structure?

How are they elected choose? In Manitoba there has never been an election as there were never candidates but the rep should have been representing the swimmers of the province first and secondly the provincial board.

Who will represent their province, their board's priorities and their swimmers needs and how?
I hope there will be a provincial rep chosen by the swimmers as in the past.

Who will represent Canada Internationally, who will balance the needs of one province vs another, who will be the common voice for masters swimmers when speaking to sponsors, governments, etc.?
MSC

Who will do the work and how?
Volunteers the same as now

How will expenses be balanced between provinces and MSC? Who will pay for meetings etc.?
Note that fees have not increased for 20 years. I do not recommend increasing them since I do not think that swimmers see that they get much bang for the buck. If there are not provincial reps you will find it difficult to get the provincial boards to pay expenses.

How will revenues be shared between provinces? ie revenue from Waves, Nationals entries, Nationals sponsors, World Games support fees, branding of the National Name, loyalty points/bonuses/discounts from airlines and other companies across Canada?
I would say there is very little money to go around. No reason to spread it out except to support smaller provinces who may not have the resources to support their reps

Primary responsibilities of COP (Provincial rep)

1. To represent their provincial swimmers, clubs and board by communicating to the board and then completing the loop back to the swimmer etc.
2. To carry the boards message back to the swimmers, clubs and provinces and their response back to the board.
3. To nominate individuals from their province to the board.
4. To nominate individuals from their province to committees.
5. To provide a balanced feedback as to the effectiveness of the board. COP will need to balance the board decisions that become too narrow
6. To appoint two of their own representatives to the board.

This depends on how they are chosen. But 1 & 2 are fairly obvious. 3 & 4 narrows the process too much. All swimmers should be encouraged to provide nominations.

Not sure what you are trying to get at with 5. Can't say I understand 6 either

Bob Groff

I have been asked to take on the task of defining the role and responsibilities of the council of provinces. "cop"

Primary Responsibilities of COP

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2. To carry the boards message back to the swimmers, clubs and provinces and their response back to the board.
3. To nominate individuals from their province to the board.
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5. To provide a balanced feedback as to the effectiveness of the board. COP will need to balance the board decisions that become to narrow
6. To appoint two of their own representatives to the board.

I look forward to your feed back over the next couple of weeks.

Paul Boulding